

**Minutes of Meeting**  
**INFORMAL FACT-FINDING CONFERENCES**  
**December 18, 2003 (9:00 a.m.)**

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Melissa Sullivent appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries are attached unless no decision was made.

Lic=Licensing Application

A=Applicant  
W=Witness  
Atty=Attorney

Participants

1. Vijay N. Patel  
File Number 2004-01155 (Lic)  
**No Decision Made**
2. Michele Lee Riley  
File Number 2004-01569 (Lic)  
**No Decision Made**
3. Henry Delaney  
File Number 2004-01964 (Lic)  
**No Decision Made**
4. Saadat Ali  
File Number 2004-02054 (Lic)  
**No Decision Made**
5. Lacy Batton  
File Number 2004-02053 (Lic)  
**No Decision Made**
6. Robert Huzzy  
File Number 2004-02145 (Lic)  
**No Decision Made**

Patel – A  
Robert W. Ackerman – Atty  
Richard Samuels – W  
Holly - W

Riley – A  
Arnold H. Abrons – Atty

Delaney

Ali – A  
Clark – W

Batton – A

Huzzy – A  
Caroyln Little

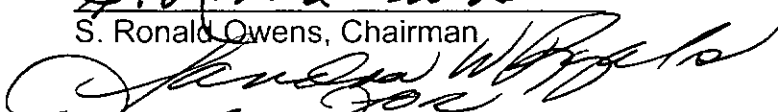
7. Stephanie Santiago  
File Number 2004-02146 (Lic)  
**No Decision Made**

Santiago - A  
Sherill Parmley- W

The meeting adjourned at 4:22 p.m.

Virginia Real Estate Board

  
S. Ronald Owens, Chairman

  
Louise Fontaine Ware, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

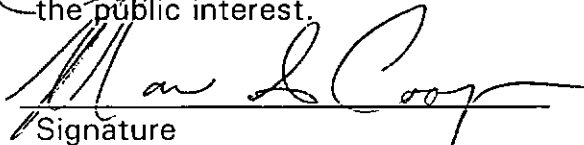
1. Name: Marion S. Cooper
2. Title: Presiding Officer, Virginia Real Estate Board
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Informal Fact-Finding Conference on December 18, 2003
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

12-18-03  
Date

RE ITC.  
DEC 19 2003